

FSU

ANNE SPENCER DAVES

COLLEGE OF EDUCATION,  
HEALTH, AND HUMAN SCIENCES



# Teaching Faculty I in Psychological and Counseling Services

*(Clinic Director for the Assessment, Learning Evaluation,  
& Counseling (ALEC) Center - 12 Month Salary)*

DEPARTMENT OF EDUCATIONAL  
PSYCHOLOGY & LEARNING SYSTEMS



# About Us

Learn about the vibrant and innovative community surrounding this position.

## DEPARTMENT OF EDUCATIONAL PSYCHOLOGY & LEARNING SYSTEMS

The Department of Educational Psychology and Learning Systems in the Anne Spencer Daves College of Education, Health, and Human Sciences at Florida State University is seeking a Clinic Director for the Assessment, Learning Evaluation, & Counseling (ALEC) Center. The Florida State University (FSU) ALEC Clinic Director position is a specialized faculty role. The main roles for this position include overseeing the training and supervision of graduate students in ALEC, as well as serving as a Teaching Faculty I (core faculty) for the APA-accredited Combined PhD Program in Counseling Psychology & School Psychology.

The department also has a NASP-accredited School Psychology program and CACREP-approved programs in Mental Health Counseling, School Counseling, and Career Counseling. Our faculty brings a broad range of experiences and research interests, and we are eager to welcome a new team member who will enhance our department, academic programs, and ALEC.

Information about ALEC can be found here:

**[annescollege.fsu.edu/alec](https://annescollege.fsu.edu/alec)**

Information about our highly acclaimed graduate programs can be found at the following link:

**[annescollege.fsu.edu/epls](https://annescollege.fsu.edu/epls)**

## ANNE'S COLLEGE

The roots of FSU's Anne Spencer Daves College of Education, Health, and Human Sciences date back to the university's establishment, and it is the oldest college of its kind in Florida. Recently expanded in 2023, the College is home to six academic departments united through a common goal to maximize human potential. In total, the College includes the Department of Educational Leadership & Policy Studies, Department of Educational Psychology & Learning Systems, Department of Health, Nutrition, and Food Sciences, Department of Human Development & Family Science, Department of Sport Management, School of Teacher Education, numerous research centers, and three laboratory schools (Florida State University School, FSU Pembroke Pines Charter School, and The Collegiate School at FSU Panama City). Anne's College serves over 4,000 students via 201 full-time faculty and 76 full-time staff.

For more information about the Anne Spencer Daves College of Education, Health, and Human Sciences, visit **[annescollege.fsu.edu](https://annescollege.fsu.edu)**.



## FLORIDA STATE UNIVERSITY

One of the nation's elite research universities, Florida State University preserves, expands, and disseminates knowledge in the sciences, technology, arts, humanities, and professions, while embracing a philosophy of learning strongly rooted in the traditions of the liberal arts and critical thinking. Founded in 1851, Florida State University is the oldest continuous site of higher education in Florida. FSU is a community steeped in tradition that fosters research and encourages creativity. At FSU, there's the excitement of being part of a vibrant academic and professional community, surrounded by people whose ideas are shaping tomorrow's news!



## TALLAHASSEE, FLORIDA

Florida State University is located in the capital city of Florida, Tallahassee. Tallahassee boasts a metropolitan area population of nearly 400,000 residents, making it the largest city in the Florida Big Bend and Florida Panhandle region, and the main center for trade and agriculture in the Florida Big Bend and Southwest Georgia regions. Tallahassee as a community is a vibrant mid-size city with abundant opportunities – from government internships and legislative initiatives to cultural events, shopping, dining, and outdoor activities. Tallahassee is located near the Gulf Beaches of Florida and enjoys abundant sunshine and four seasons with a mild winter climate.





# Position Description

## RESPONSIBILITIES

The successful candidate will be required to:

- Oversee training and supervision of graduate students conducting psychological evaluations, counseling, and coaching in coordination with other faculty. Training and supervision occur as part of the teaching assignment each semester.
- Facilitate clinic workflow in conjunction with clinic staff, including conducting client intakes for assessments and assigning cases.
- Support the Executive Director on budget planning, scheduling, marketing, supply management, technology management, the creation/maintenance of clinic forms and manuals, and compliance with laws and policies for the clinic.
- Attend program faculty meetings.
- Serve on program and departmental committees (e.g., program admission and preliminary exam committees).
- Support research and training projects in conjunction with program faculty.

## QUALIFICATIONS

Qualified applicants will have a PhD or PsyD in counseling, school, or clinical psychology from an APA-accredited program and be licensed (or license-eligible within 12 months) in psychology within the state of Florida. The Director must be able to perform direct clinical services as needed (e.g., intakes, test administration, conducting testing feedback, and coaching, consultation, and counseling with clients) for training purposes. The successful candidate will demonstrate strong skills and background in psychological assessment, psychoeducational services, knowledge of ADA and disability services, a passion for professional mentorship and teaching, an interest in working with a student body from all backgrounds, and collaborating with colleagues and professionals in the field.

## PREFERRED QUALIFICATIONS

Preference will be given to candidates with experience in clinical supervision, assessment, and clinic management. Strong professional communication, multi-tasking, and customer service skills are recommended.

## CONSIDERATIONS

This is a faculty position. This position requires successful completion of a **criminal history background check**.



# More Information

## HOW TO APPLY

If qualified and interested in a specific Faculty job opening as advertised, apply to Florida State University at [hr.fsu.edu/facultyjobs](https://hr.fsu.edu/facultyjobs). If you are a current FSU employee, apply via myFSU > Self Service.

Applicants are required to complete the online application with all applicable information. Applications must include education details even if attaching a Vita.

Applicants should also include a cover letter detailing how they meet the required and preferred qualifications, names of three references with contact information, and a statement of teaching and supervision experience and interests.

Transcripts, work samples (such as teaching artifacts, de-identified clinical reports, and manuscripts), and three letters of recommendation will be required of candidates selected for an interview.

*Review of candidates will continue until filled. We urge interested candidates to submit materials as soon as possible.*

## CONTACT

**Lyndsay Jenkins**  
Search Committee Chair  
[lnjenkins@fsu.edu](mailto:lnjenkins@fsu.edu)

## EQUAL EMPLOYMENT OPPORTUNITY

FSU is an Equal Employment Opportunity Employer.

