



**Postdoctoral Research Fellow  
Tulane University  
Trauma-Informed Approaches to Improve School Safety Project**

**Overview**

Drs. Stacy Overstreet and Courtney Baker in the Department of Psychology at Tulane University (New Orleans, LA) invite applications for a full-time, one- or two-year postdoctoral research fellow to coordinate evaluation of a federally-funded experimental trial examining implementation strategies for trauma-informed approaches in six New Orleans K-8 public charter schools. The project is supported by a four-year grant from the National Institute of Justice and has just completed its baseline year of data collection. The 12-month (July 1 – June 30) salary is \$48,000 with a competitive benefits package, and there is the opportunity for reappointment after the first year.

The postdoctoral fellow will collaborate with a multidisciplinary team of Tulane faculty, study personnel, and community-based mental health professionals to engage students, teachers, administrators, and families in ongoing data collection. The fellow will liaise with school leadership teams to coordinate quarterly data collection from students and teachers, oversee a team of undergraduate and graduate research assistants, engage in in-school data collection efforts with the team on a quarterly basis, develop and maintain systems for data management, and maintain human research protections protocols. The fellow will be encouraged to participate in dissemination efforts through conference presentations and manuscript writing. The fellow may also be involved in implementing components of the intervention such as school-wide professional development trainings and implementation of trauma-specific interventions in schools, depending on candidates' interests and experiences.

**Qualifications**

*Education:* Ph.D. degree from an APA-accredited school, clinical, or counseling psychology program or provide documentation that they are on track to complete all doctoral requirements by the fellowship start date. Individuals with other doctoral degrees (e.g., Ed.D) and school-based research experience with also be considered.

*Experience:* Proven experience in project management preferably in educational or community-based settings and with children.

Prior experience in community-based data collection, including recruitment, consenting and assenting procedures, survey administration, and management of participant groups.

Strong organizational skills including attention to detail and demonstrated evidence of the ability to manage multiple projects with high accuracy in a high pressure, deadline regulated environment.

Strong oral and written communication skills; capable of effectively communicating to a variety of audiences.

Strong working knowledge of Microsoft Excel, Qualtrics, and SPSS. Though not required, experience with additional data analytic programs such as Mplus, HLM, and NVivo would be a strength.

Evidence of research and academic productivity (peer-reviewed conference presentations and publications) and the desire to participate in the dissemination of research.

*Other:* Flexibility and strong problem-solving skills.  
Willingness to travel between school locations and within the community for professional meetings, school consultations, etc.  
The desire to develop an independent though related personal research agenda.

### **Responsibilities**

- Track recruitment and facilitate recruitment of new students annually.
- Coordinate the distribution and tracking of surveys to school staff using Qualtrics.
- Create and manage the data collection lists and schedules at 6 schools for the in-person administration of paper student surveys.
- Coordinate and track distribution of incentives for participation.
- Track completion of surveys in each school and engage in relationship-oriented strategies to improve participation rate and reduce missing data.
- Create and maintain databases and systems for data entry and management.
- Maintain IRB compliance and ensure up-to-date certifications of research team, including training new members of research team in data collection and entry procedures.
- Problem solve issues and report problems to the PIs when indicated.
- Successfully manage the relationships with multiple stakeholders (school staff, grant implementation team, research assistants, grant PIs).
- Participate as an active team member that demonstrates flexibility in a fast-paced exciting work environment.
- Attend weekly grant-team meetings.
- Perform and promote all activities in compliance with nondiscrimination policies; follow federal laws, state laws, school policies and professional standards.

### **Contact**

Review of applications will begin on April 17, 2017 and continue until the position is filled. Finalists will be invited to interview. To apply, interested applicants must submit the following documents here: <http://apply.interfolio.com/40175>. Questions can be directed to Stacy Overstreet, Principal Investigator, Trauma-Informed Approaches to Improve School Safety Project, [soverst@tulane.edu](mailto:soverst@tulane.edu), 504-862-3332.

- Personal statement that indicates interest in and compatibility with the advertised position.
- Vita that clearly demonstrates the above minimum qualifications. Please include all experiences and education related to the advertised position.
- Three professional references including name, title, business address, e-mail address and phone number.

Tulane University is an equal opportunity employer and encourages resumes from culturally and linguistically diverse applicants.